Reports Summary

Report Name	Description	Best For
Earnings Summary by Participant ★	View total earnings per participant during a selected date range. Use this report to reconcile monthly earning deposits to your organization and for paying out earnings to your participants.	All organizations
Earnings Summary by Participant and PO ★	View total earnings per participant during a selected date range. Use this report to reconcile monthly earning deposits to your organization and for paying out earnings to your participants.	Organizations that share earnings back with their participants
Monthly Deposit Slip	Pull a list of earnings from eGift cards, gift card reloads, Ship to Home gift card orders, online shopping purchases, local dines, and travel bookings during a selected date range. Use this report to reconcile your organization's monthly earnings deposit.	All organizations
Non-Gift Card Earnings by Participant ★	View earnings per participant from shopping online, local dining, and booking travel. You can filter this report by earnings type (shop online, local dining, and travel booking).	All organizations
Order History by Participant ★	Review participant order history and earning totals during a selected date range. You can filter by payment type (online payment and check) and product type (physical, virtual, ship to home, shop online, local dining, and travel booking).	All organizations
Order History by Participant and Product	View an itemized gift card order history and earning totals for each participant registered to your RaiseRight program during a selected date range. You can filter by payment type (online payment and check) and product type (physical, virtual, and Ship to Home).	All organizations
Organization Enrollment Cards	Print this page of ten enrollment cards with your organization name and enrollment code to share with prospective participants.	All organizations
Organization PO Details by Product and Participant	Review order details from a single purchase order (PO), grouped by gift card and amount. Use this report to tie your gift card inventory to your sales.	Organizations that run inventory programs (i.e., pre-purchase physical gift cards to sell on-site)

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Organization PO History by Date ★	Review all purchase orders (POs) during a selected date range, including your organization's shipping costs and online payments made by your participants. You can filter by purchase order type (all types and only bank credits and debits).	Organizations that submit physical gift card purchase orders (bulk orders and participant orders)
Organization Sales Summary by Product	Review gift cards purchased during a selected date range. You can filter this report by gift card type (physical and virtual).	All organizations
Organization Sales Summary by Product and Teacher	Review gift cards purchased during a selected date range, grouped by classroom or group. You can filter this report by gift card type (physical and virtual).	Organizations with segmented groups or classrooms, such as private schools and athletic leagues
Participant Mail Merge Summary	Download a list of mailing information and contact information for the participants registered to your RaiseRight program.	All organizations
Participant Order Packing Slip by PO	View all gift cards orders from a purchase order, grouped by participant. Use this report to help you distribute physical gift cards to participants who chose "Ship to Coordinator" at checkout.	Organizations that allow pay-coordinator and ship-to-coordinator orders
Participant Order Packing Slip with Rebates by PO	View all gift cards orders and earnings from a single purchase order, grouped by participant. Use this report to help you distribute physical gift cards to participants who chose "Ship to Coordinator" at checkout when you want to include earnings.	Organizations that allow pay-coordinator and ship-to-coordinator orders
Participant Summary and Email List	Download a list of usernames, email addresses, and account information for the participants registered to your RaiseRight program.	All organizations
Unreleased Participant Order Checklist	View a list of participants with orders pending payment in RaiseRight.	Organizations that allow participants the option to choose "Pay Coordinator" during checkout for gift card orders

★ *Recommend report*